**A|FVN VISTA Assignment Description (VAD) Template**

(Please edit the template as needed.)

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| **Institution:**  **VAD Title:**  **Select One Primary Focus Area:**  **\_\_\_\_** Economic Opportunity  \_\_\_\_ Healthy Futures  \_\_\_\_ Veterans & Military Families  \_\_\_\_ Education  \_\_\_\_ Environmental Stewardship  **CNCS Priority Populations** (new projects/select any that apply)  \_\_\_ Rural Communities  \_\_\_Areas of Deep Poverty  \_\_\_Native American Populations | **Program Year:**  **2023 - 2024**  **Select Project Year:**  **\_\_\_\_\_ 1**    **\_\_\_\_\_ 2**    **\_\_\_\_\_ 3** | |
| **VISTA Member Activities and Steps Checklist** | | **Planned Period of Work** |
| **Goal of the Project:** (750 characters maximum) | |  |
| **Objective of the Assignment 1 :** | |  |
| **Member Activity 1**:  Step 1:  Step 2:  Step 3:  Step 4: | |  |
| Activity 1 Comments/Summary of Accomplishments: | | **Activity 1 Completed (date):** \_\_\_\_\_\_\_\_\_ |
| **Member Activity 2**:  Step 1:  Step 2:  Step 3:  Step 4: | |  |
| Activity 2 Comments/Summary of Accomplishments: | | **Activity 2 Completed (date):** \_\_\_\_\_\_\_\_\_ |
| **Member Activity 3**:  Step 1:  Step 2:  Step 3: | |  |
| Activity 3 Comments/Summary of Accomplishments: | | **Activity 3 Completed (date):** \_\_\_\_\_\_\_\_\_ |

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| **VISTA Member Activities and Steps Checklist** | **Planned Period of Work** |
| **Objective of the Assignment 2:** |  |
| **Member Activity 1:**  Step 1:  Step 2:  Step 3: |  |
| Activity 1 Comments/Summary of Accomplishments: | **Activity 1 Completed (date):** \_\_\_\_\_\_\_\_\_ |
| **Member Activity 2**:  Step 1:  Step 2:  Step 3: |  |
| Activity 2 Comments/Summary of Accomplishments: | **Activity 2 Completed (date):** \_\_\_\_\_\_\_\_\_ |
| **Member Activity 3**:  Step 1:  Step 2:  Step 3: |  |
| Activity 3 Comments/Summary of Accomplishments: | **Activity 3 Completed (date):** \_\_\_\_\_\_\_\_\_ |

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| **VISTA Member Activities and Steps Checklist** | **Planned Period of Work** |
| **Objective of the Assignment 3:** |  |
| **Member Activity 1:**  Step 1:  Step 2:  Step 3: |  |
| Activity 1 Comments/Summary of Accomplishments: | **Activity 1 Completed (date):** \_\_\_\_\_\_\_\_\_ |
| **Member Activity 2:**  Step 1:  Step 2:  Step 3: |  |
| Activity 2 Comments/Summary of Accomplishments: | **Activity 2 Completed (date):** \_\_\_\_\_\_\_\_\_ |
| **Member Activity 3:**  Step 1:  Step 2:  Step 3: |  |
| Activity 3 Comments/Summary of Accomplishments: | **Activity 3 Completed (date):** \_\_\_\_\_\_\_\_\_ |